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**TOR FOR SELECTION OF AGENCY FOR DESIGN/  
VETTING OF COMPLETED DESIGNS FOR MEP AND  
FIRE SERVICES FOR VARIOUS PROJECTS**

**DEVELOPMENT OF PULIVENDULA AS MODEL  
TOWN**

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June 2022

ANDHRA PRADESH URBAN INFRASTRUCTURE ASSET MANAGEMENT LIMITED, VIJAYAWADA



## **TOR FOR SELECTION OF AGENCY FOR MEP AND FIRE SERVICES DESIGN/ VETTING OF COMPLETED DESIGNS**

### **I. Background**

APUIAML is JV company of Government of Andhra Pradesh (GoAP) and is under Municipal Administration & Urban Development department of GoAP.

GoAP envisages to develop as a Model town. In this context, GoAP has approved multiple projects under various sectors such as Water Supply, Sewerage, Storm Water Management, roads, Solid Waste Management, Development of Lakes & Canals, urban design projects etc. APUIAML is an end to end service provider for the entire initiative. APUIAML is now in the process of preparing DPRs and gearing up for issuance of tenders.

### **II. Solicitation**

In this context, it is required to carry appoint an agency for design/ vetting of completed designs for MEP and Fire Services and preparation of GFCs of various projects in Pulivendula Model Town Project . In this regard, financial quotes are solicited to engage agency to for conduct of agency as tabulated below.

<b>S.No</b>	<b>Project Name</b>	<b>Built up area in sft</b>	<b>Scope</b>
1	Shopping Complex	67000	Design
2	Slaughter House	22000	Verification
3	Citizen Service Center	20500	Verification
4	Nagara vanam	70000	Verification
5	SWM (GTS)	1500	Design
6	City Centrum	276155	Verification
7	Skill Training Academy	173021	Verification



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### III. Instructions to Agencies

- a) The quotes provided shall be exclusive of applicable taxes.
- b) The agencies are to submit their quotes in sealed envelopes at the following address on or before 17:00 HRS, IST, 07.04.2022. The subject on the envelope should be – Quote for selection of agency for Design/ Vetting of designs of MEP and Fire services including GFC preparation for selected projects – Development of Pulivendula as Model Town.

Division Head – Urban Infra Development

Andhra Pradesh Urban Infrastructure Asset Management Limited (APUIAML), 4<sup>th</sup> Floor, NTR  
Administrative Block, PNBS, Vijayawada - 520013

- c) The quotes should be submitted on agencies' letterhead duly signed by the competent authority and shall have the following contact information: (i) Contact Person Name (ii) Contact Mobile No (iii) Contact email ID (iv) Contact Address
- d) For further clarifications, the agencies may contact Mr. Santosh Kumar Alishala on 8897518289, [santosh.alishala@apurban.in](mailto:santosh.alishala@apurban.in)
- e) This document is also available on the website – [www.apurban.com](http://www.apurban.com)



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**ANNEXURE 01**

**KEY TOR FOR THE PROJECT**

Description	Details																																
<b>Location</b>	Pulivendula																																
<b>~Est. Quantity (Indicative)</b>	<p>Various building as per details given below</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #d9e1f2;">S.No</th> <th style="background-color: #d9e1f2;">Project Name</th> <th style="background-color: #d9e1f2;">Built up area in sft</th> <th style="background-color: #d9e1f2;">Scope</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Shopping Complex</td> <td>67000</td> <td>Design</td> </tr> <tr> <td>2</td> <td>Slaughter House</td> <td>22000</td> <td>Verification</td> </tr> <tr> <td>3</td> <td>Citizen Service Center</td> <td>20500</td> <td>Verification</td> </tr> <tr> <td>4</td> <td>Nagara vanam</td> <td>70000</td> <td>Verification</td> </tr> <tr> <td>5</td> <td>SWM (GTS)</td> <td>1500</td> <td>Design</td> </tr> <tr> <td>6</td> <td>City Centrum</td> <td>276155</td> <td>Verification</td> </tr> <tr> <td>7</td> <td>Skill Training Academy</td> <td>173021</td> <td>Verification</td> </tr> </tbody> </table>	S.No	Project Name	Built up area in sft	Scope	1	Shopping Complex	67000	Design	2	Slaughter House	22000	Verification	3	Citizen Service Center	20500	Verification	4	Nagara vanam	70000	Verification	5	SWM (GTS)	1500	Design	6	City Centrum	276155	Verification	7	Skill Training Academy	173021	Verification
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<b>Proposed Scope</b>	<p>The scope of the consultant includes the following:</p> <ol style="list-style-type: none"> <li>a. Designing of Mechanical, Electrical, Plumbing and Fire Fighting services for buildings as indicated in the TOR wherever applicable</li> <li>b. Preparation of drawings for the MEP and Fire Services</li> <li>c. Preparation of estimates for the MEP and Fire Services as per applicable AP SOR</li> <li>d. Design verification of Mechanical, Electrical, Plumbing and Fire Fighting services for the buildings for which already designs have been done</li> <li>e. Indicating corrections and updating the existing drawings for MEP and Fire Services</li> <li>f. Verification of estimates prepared for MEP and Fire Services and updating the estimates as per applicable AP Schedule of Rates</li> </ol>																																
<b>Deliverables</b>	<ul style="list-style-type: none"> <li>• MEP and Fire drawings</li> <li>• MEP and Fire Designs checking</li> <li>• GFC drawings finalization and Issue for designs</li> </ul>																																



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<b>Technical eligibility criteria</b>	<ul style="list-style-type: none"><li>• The consulting firm/ person should have experience in designing MEP for at least one similar project in Govt. Sector of project cost not less than 14 cr in any 1 financial year</li></ul> <p style="text-align: center;">Or</p> <ul style="list-style-type: none"><li>• The consulting firm/ person should have experience in designing MEP for at least one similar project in private Sector of project cost not less than 14 cr in any 1 financial year</li></ul>
<b>Proposed Payment Terms</b>	<p>The payment shall be based on back to back condition.</p> <ul style="list-style-type: none"><li>• 50% Upon submission of draft MEP designs</li><li>• 50 % Upon submission of Final MEP designs</li></ul>
<p><i>APUIAML shall facilitate in obtaining any permissions if required.</i></p>	



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**FORMAT FOR SUBMISSION OF**

**QUOTE**

*[On the Letter head of the Firm]*

**Date:**

To

The Division Head (Urban Infra Development),  
Andhra Pradesh Urban Infrastructure Asset Management Limited (APUIAML),  
4thFloor, NTR Administrative Block, Pandit Nehru Bus Station,  
Vijayawada-520013, Andhra Pradesh

**Sub: FINANCIAL PROPOSAL FOR PROVIDING CONSULTANCY SERVICES FOR “Design/ Vetting of designs of MEP and Fire services including GFC preparation for selected projects”**

*Sir:*

For providing consultancy services for the subject assignment, we hereby submit the following Professional Fee quotation to the APUIAML.

S.No	Project Name	Built up area in sft	Scope	Financial Quote in Rs
1	Shopping Complex	67000	Design	
2	Slaughter House	22000	Verification	
3	Citizen Service Center	20500	Verification	
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5	SWM (GTS)	1500	Design	
6	City Centrum	276155	Verification	
7	Skill Training Academy	173021	Verification	
	Total amount			

The payment shall be back to back basis

Total amount in figures: \_\_\_\_\_

In words: \_\_\_\_\_

And this is inclusive of transport, printing and stationery and all other expenses except applicable taxes towards



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our Professional fee for the subject assignment to be paid as per payment schedule specified in this TOR.

We shall abide by the above quote, terms and conditions of this TOR, if APUIAML selects us as the Consultant for this particular assignment. We also understand that, in case any difference between the quoted amount in words and figures, the quote in words will be taken as final.

We agree that this offer shall remain valid for a period of one hundred and eighty (180 days) from the Proposal Due Date or such further period as may be mutually agreed upon.

*Yours faithfully,*

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*(Signature of Authorised Signatory)(Name, Title, Address, Date)*

*Note: The financial proposal to be submitted strictly as per the above format.*

*Noncompliance to the above format shall disqualify the firm's proposal*

**NOTE:**

1. The quotes provided shall be exclusive of applicable taxes
2. The quotes should be submitted on agencies' letterhead along with cover letter duly signed by the competent authority and shall have the following contact information: (i) Contact Person Name (ii) Contact Mobile No (iii) Contact email ID (iv) Contact Address



## TOR FOR SELECTION OF AGENCY FOR MEP AND FIRE SERVICES DESIGN/ VETTING OF COMPLETED DESIGNS

### ANNEXURE 02

#### GENERAL INSTRUCTIONS TOR

##### 1. Deduction

All payments to the agency under the terms of engagement are subject to tax deduction at source under Income Tax Act and any other enactment that may be in force from time to time. The client will also be entitled to deduct from the payment due to any dues payable by the agency to the client. The client shall provide to you within prescribed time limit the appropriate tax deduction certificate evidencing payment of such taxes.

##### 2. Execution of the Assignment

The agency shall keep the client informed about the progress of work.

##### 3. Ownership of Copyright

Any deliverable prepared as part of this assignment shall be the intellectual property of the APUIAML. The drawings, specifications, documents and reports, survey formats, filled data sheets etc prepared as instruments of service shall be the property of APUIAML whether the project, for which they are made, is executed or not. APUIAML shall retain copies of the agency's drawings, specifications and other documents for information and use in connection with the projects.

##### 4. Arbitration

All disputes or difference which may arise between APUIAML and the agency with regard to the meaning or interpretation or things done in pursuance of executed work order, such disputes and difference shall be resolved mutually and if required and called for the same shall be referred for arbitration, which shall be conducted as per the provisions of the Arbitration and Conciliation Act 1996. Any dispute submitted to arbitration shall be considered by a mutually acceptable sole arbitrator. In case the Parties are unable to agree & decide on a sole arbitrator, then the dispute shall be considered by three arbitrators one to be appointed by APUIAML and one to be appointed by agency and the third arbitrator to be appointed jointly by the arbitrators of the Client and the agency. Each Party shall bear their respective cost to be incurred on the arbitration proceedings. The decision and award of the arbitrator shall be final and binding on the agency and the Client. Place of arbitration shall be Vijayawada, Andhra Pradesh

##### 5. Indemnity

In case of any dispute, controversy, litigation, public agitation etc. connected with the with the services rendered/ being rendered by agency or arising out of any matter connected with or incidental to the services provided/ or being provided by agency or for any other reason, the agency





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shall indemnify and keep indemnified and hold APUIAML, its employees, authorized representatives, agents harmless from and against all costs, claims, damages, proceedings, liability, including fees paid to legal counsels etc. in this behalf.

### **6. Confidentiality**

The agency shall not disclose to anyone either during carrying out the services or within two years after completion of this assignment, any confidential or proprietary information relating to the Projector the APUIAML's business affairs or operations without the prior written consent of APUIAML.

### **7. General**

APUIAML may make such rules and/ or lay out such procedures as may be deemed necessary for the implementation/ administration of the terms and conditions of your employment as stated in this work order with due intimation to you and the same will be binding on you.