



**TOR FOR SELECTION OF AGENCY FOR
PREPARATION OF BOQs for RCC &
STEEL STRUCTURES**

- 1. GROUNDNUT PROCESSING UNIT-HINDUPUR**
- 2. JAGGERY & CONFECTIONARY PROCESSING UNIT-
ANAKAPALLI**
- 3. INTEGRATED FRUIT PROCESSING UNIT-PILERU**
- 4. AQUA PROCESSING UNIT- MACHILIPATNAM**



I. Background

APUIAML is JV company of Government of Andhra Pradesh (GoAP) and is under Municipal Administration & Urban Development department of GoAP.

GoAP envisages to develop as a Secondary Food Processing units one in each parliamentary Constituency and implemented by Andhra Pradesh Food Processing Society. In this context, APURBAN Prepared Detailed Project Reports of Integrated Fruit Processing Industry- Pileru, Groundnut Processing Unit- Hindupur, Jaggery & Confectionary processing unit, Anakapalli and Aqua Processing Unit – Machilipatnam along with detailed drawings including RCC & Steel Structure, PEB Structures and MEP.

II. Solicitation

In this context, it is required to engage an agency for prepare BOQs for RCC & Steel Structures for Integrated Fruit Processing Industry- Pileru, Groundnut Processing Unit- Hindupur, Jaggery & Confectionary processing unit, Anakapalli and Aqua Processing Unit – Machilipatnam. In this regard financial quotes are solicited from agency for the following units.

S. No	Project Name	Details of Buildings- RCC and PEB Structures
1	Groundnut Processing Unit- Hindupur	9-Buildings
2	Jaggery & Confectionary Processing Unit- Anakapalli	18 Building
3	Integrated fruit processing Unit -Pileru	22 Buildings
4	Aqua Processing Unit- Machilipatnam	19 Buildings
Total		

III. Scope of Work

The agency needs to prepare BoQ for RCC and Steel Structures along with report for the following units

- Groundnut processing unit -Hindupur
- Jaggery & Confectionary Processing Unit -Anakapalli
- Integrated fruit processing unit - Pileru
- Aqua Processing unit -Machilipatnam

The Scope of Work includes the following

- BoQs for Steel and RCC Structures
- To prepare detailed estimates and specifications for all proposed constructions of RCC and Steel Structures for the above units. The detailed estimate should be realistic and specifications should be



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as per Standard specifications adopted in SOR 2022-23.

- The agency shall employ one or two Consultants at office for day-to-day coordination and for early completion of the work.
- The agency shall be responsible till the approval of technical Sanction estimate by concern dept of GoAP. Any modifications required; the agency should be able to redo the work till technical sanction/adept. Approvals.

IV. Deliverables, time lines and payment details

S No	Name of Deliverable	Time line	Payment details
1	Submission of Draft BOQs for RCC & Steel Structures	10 days from the date of issue of work order	75% of quoted fee upon submission of all the BoQs and Reports
2	Submission of Final BoQs for RCC & Steel Structures	14 days from the date of issue of Work Order	25% of payment upon acceptance of APUIAML/Client

V. Qualification Requirements:

- a) The Agency (The Sole Firm/Consortium) shall have previous experience of having experience in preparation of BoQs, Design of RCC & Steel Structures and executed at least 2 projects i.e. One is related to Govt. related project and one is related to Food Processing unit.
- b) Annual turnover of INR 10.00 Lakhs (Rupees Ten Lakhs only) in the same name and style in any one year during last 3 years in providing Consultancy services i.e., from FY 2019-20, 2020-21, 2021-22. In case of a Consortium, the Lead Member shall have at least 51% share of the required Financial Capacity.
- c) The tenderer shall furnish the following particulars in the formats enclosed, supported by documentary evidence as specified in the formats.
 - i) The Sole Firm/one of the Consortium Members shall have a registered office in India.
 - ii) The Participant firm should have Main/ Branch office in the state of Andhra Pradesh. However, in case of regional office is not available, consultant can establish the same before concluding the agreement.
 - iii) Attested copies of documents relating to the
 - iv) Registration of the firm
 - v) Partnership deed (if applicable)
 - vi) Articles of Association (if applicable)
 - vii) Attested copies of documents relating to the Registration of the firm, Partnership deed, Articles of Association, audited financial status in support of turnover of INR 10.00 Lakhs (Certificate



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issued by Chartered Accountant) in the same name and style in any one year during last 3 years in providing Consultancy services.

- viii) Commercial Tax Registration (If Applicable),
- ix) Permanent Account Number with latest IT returns submitted and proof of receipt etc.
- x) Local GST Number (registered in Andhra Pradesh) and address of local office to be submitted. However, If they don't have office right now, consultants can submit the same before concluding agreement.
- xi) The agency shall have at least 2 Architect, 2 Structural Engineers and submit CVs along with the bid document.
- xii) Architects / Engineers having more than 5 years of experience, in any buildings, Industrial Buildings, Institutional buildings.
- xiii) The tenderer will be black listed, if he is found to have misled or furnished false information in the forms / statements / certificates submitted in proof of qualification requirements or record of performance.

VI. Instructions to Agencies

- a) The quotes provided shall be exclusive of applicable taxes.
- b) APUIAML right to cancel the Tender at any time without reason
- c) APUIAML Shall allocate the work either one unit or multiple units or all units to an agency or multiple agencies
- d) The last date for submission of price quote through physical submission or through courier as per the prescribed format is 22.08.2022 by 12:30 HRS to the APUIAML office address as mentioned below.

Division Head – Food and Enterprises
Andhra Pradesh Urban Infrastructure Asset Management Limited (APUIAML),
4th Floor, NTR Administrative Block, PNBS,
Vijayawada - 520013

- e) The quotes should be submitted by agencies on letter head duly signed by the competent authority and shall have the following contact information: (i) Contact Person Name (ii) Contact Mobile No (iii) Contact email ID (iv) Contact Address
- f) For further clarifications, the agencies may contact Mr. Sudheesh on 8800447189, sudheesh.mekala@apurban.in
- g) This document is also available on the website – www.apurban.com

KEY TOR FOR THE PROJECT

Description	Details
Location	Vijayawada
Scope of Work	<p>Preparation of BoQs for RCC & Steel Structures for the following units</p> <ol style="list-style-type: none"> 1. Groundnut Processing Unit- Hindupur 2. Jaggery & Confectionary Processing Unit- Anakapalli 3. Integrated fruit processing Unit -Pileru 4. Aqua Processing Unit- Machilipatnam <p>To prepare detailed estimates and specifications for all proposed constructions of RCC and Steel Structures for the above units. The detailed estimate should be realistic and specifications should be as per Standard specifications adopted in SOR 2022-23.</p> <p>The agency shall employ one or two Consultants at office for day-to-day coordination and for early completion of the work.</p> <p>The agency shall be responsible till the approval of technical Sanction estimate by concern dept of GoAP. Any modifications required; the agency should able to redo the work till technical sanction/adept. Approvals.</p>
Deliverables	<ul style="list-style-type: none"> • Estimated Quantities (Detailed Estimates) with Slandered Specifications adopted in SOR 2022-23
Proposed Payment Terms	<ul style="list-style-type: none"> • Final payment shall be paid on actual surveyed quantities • 75% Upon submission of all BoQs • 25 % Upon approval by APUIAML/ Client
<p><i>APUIAML shall facilitate in obtaining any permissions if required.</i></p>	

Note: The payment to the selected consultant shall be made on back-to-back basis subject to realization of payments by APUIAML from the Client.



Annexure -1

FORMAT FOR FINANCIAL PROPOSAL

[On the Letter head of the Firm]

Date:

To

The Division Head (Food & Enterprise Division),
Andhra Pradesh Urban Infrastructure Asset Management Limited (APUIAML),
4thFloor, NTR Administrative Block, Pandit Nehru Bus Station,
Vijayawada-520013, Andhra Pradesh

Sub: FINANCIAL PROPOSAL FOR PROVIDING CONSULTANCY SERVICES FOR PREPARATION OF BoQs FOR 1) GROUNDNUT PROCESSING UNIT- HINDUPUR, 2) JAGGERY & CONFECTIONARY PROCESSING UNIT- ANAKAPALLI, 3) INTEGRATED FRUIT PROCESSING UNIT-PILERU AND 4) AQUA PROCESSING UNIT- MACHILIPATNAM

Sir:

For providing consultancy services for the subject assignment, we hereby submit the following Professional Fee quotation to the APUIAML for each type of services as follows.

Professional Fee for BoQs for Steel & RCC Structures

S. No	Project Name	Details of Buildings- RCC and PEB Structures	Financial quote in Rs.	In Words	Scope
1	Groundnut Processing Unit-Hindupur	9-Buildings			BOQs
2	Jaggery & Confectionary Processing Unit -Anakapalli	18 Building			
3	Integrated fruit processing Unit-Pileru	22 Buildings			
4	Aqua Processing Unit-Machilipatnam	19 Buildings			
Total					

Yours faithfully,

(Signature of Authorized Signatory)

(Name, Title, Address, Date)

Note: The financial proposal to be submitted strictly as per the above format. Noncompliance to the above format shall disqualify the firm's proposal



NOTE:

- a) Actual buildup Area in the final drawings will be considered for payment.
- b) The professional fee is inclusive of transport, printing and stationery and all other expenses except applicable taxes towards our Professional fee for the subject assignment to be paid as per payment schedule specified in this TOR.
- c) We shall abide by the above quote, terms and conditions of this TOR, if APUIAML selects us as the Consultant for this particular assignment. We also understand that, in case any difference between the quoted amount in words and figures, the quote in words will be taken as final.
- d) We agree that this offer shall remain valid for a period of one hundred and eighty (180 days) from the Proposal Due Date or such further period as may be mutually agreed upon.
- e) Agencies are to submit quotes for one or more units suiting their candidature and competencies and mark other fields as 'NA'.
- f) The quotes provided shall be exclusive of applicable taxes
- g) The quotes should be submitted on agencies' letterhead along with cover letter duly signed by the competent authority and shall have the following contact information: (i) Contact Person Name (ii) Contact Mobile No (iii) Contact email ID (iv) Contact Address

General Conditions for TOR

I. Deduction

All payments to the agency under the terms of engagement are subject to tax deduction at source under Income Tax Act and any other enactment that may be in force from time to time. The client will also be entitled to deduct from the payment due to any dues payable by the agency to the client. The client shall provide to you within prescribed time limit the appropriate tax deduction certificate evidencing payment of such taxes.

II. Execution of the Assignment

The agency shall keep the client informed about the progress of work.

III. Ownership of Copyright

Any deliverable prepared as part of this assignment shall be the intellectual property of the APUIAML. The drawings, specifications, documents & reports, survey formats, filled data sheets etc., prepared as instruments of service shall be the property of APUIAML whether the project, for which they are made, is executed or not. APUIAML shall retain copies of the agency's drawings, specifications and other documents for information and use in connection with the projects.

IV. Arbitration

All disputes or difference which may arise between APUIAML and the agency with regard to the meaning or interpretation or things done in pursuance of executed workorder, such disputes and difference shall be resolved mutually and if required and called for the same shall be referred for arbitration, which shall be conducted as per the provisions of the Arbitration and Conciliation Act 1996. Any dispute submitted to arbitration shall be considered by a mutually acceptable sole arbitrator. In case the Parties are unable to agree & decide on a sole arbitrator, then the dispute shall be considered by three arbitrators one to be appointed by APUIAML and one to be appointed by agency and the third arbitrator to be appointed jointly by the arbitrators of the Client and the agency. Each Party shall bear their respective cost to be incurred on the arbitration proceedings. The decision and award of the arbitrator shall be final and binding on the agency and the Client. Place of arbitration shall be Vijayawada, Andhra Pradesh

V. Indemnity

In case of any dispute, controversy, litigation, public agitation etc. connected with the with the services rendered/ being rendered by agency or arising out of any matter connected with or incidental



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to the services provided/ or being provided by agency or for any other reason, the agency shall indemnify and keep indemnified and hold APUIAML, its employees, authorized representatives, agents harmless from and against all costs, claims, damages, proceedings, liability, including fees paid to legal counsels etc. in this behalf.

VI. Confidentiality

The agency shall not disclose to anyone either during carrying out the services or within two years after completion of this assignment, any confidential or proprietary information relating to the Projector the APUIAML's business affairs or operations without the prior written consent of APUIAML.

VII. General

APUIAML may make such rules and/ or lay out such procedures as may be deemed necessary for the implementation/ administration of the terms and conditions of your employment as stated in this work order with due intimation to you and the same will be binding on you.