
Terms of Reference
For
Establishment of NABL Food Testing Laboratories in Andhra Pradesh under the RKVY scheme- Preparation of Detailed Project Report (DPR)

I. Introduction

Andhra Pradesh Food Processing Society' (APFPS) has entrusted Andhra Pradesh Urban Infrastructure Asset Management Limited (APUIAML) for carrying out Technical Advisory Services for the preparation of Detailed Project Report (DPR) towards Establishment of NABL Food Testing Laboratories in Andhra Pradesh under the RKVY scheme.

II. Solicitation:

In this context it is solicited to receive sealed price quotes for the scope of work as laid down in this document from agencies at the following address on or before **12:30 HRS, 06.11.2021**. The price quote is to be provided as per the format given in "ANNEXURE -1". The price quotes shall be in force and be valid for a period of 3 months. The bidders shall also submit the detailed action plan and way forward so as to execute the assignment within the given time frame as mentioned in the work order from time to time and relevant engineering qualifications for consideration.

To

The CEO,

Andhra Pradesh Urban Infrastructure Asset Management Limited (APUIAML),
4thFloor, RTC House, Pandit Nehru Bus Station,
Vijayawada-520013, Andhra Pradesh

The selection of Agency(s) shall be on the basis of Least Quote (L1) subject to the availability & qualification of man power (Team) as mentioned in clause VI.

III. Study Area & Scope of Services

The Scope of Work includes the following services:

Agency shall prepare 02 (Two) DPRs on NABL Food Testing Laboratories proposed at Tirupati and Visakhapatnam under the RKVY scheme and support APUIAML for the same.

Preparation of DPR shall Include but not limited to the following:

- a. Finalized Conceptual design(s) in consultation with APFPS.
- b. En-mark all Applicable Permits to be obtained by the APFPS in conformity with the Applicable Laws and be in compliance with thereof at all times for execution of its obligations for the development & implementation of project.
- c. Develop a Safety Program for the purpose of establishment of NABL Food Testing Laboratories proposed at Tirupati and Visakhapatnam under the RKVY scheme and the users thereof and the personnel to be engaged in the provision of any services including correction of safety violations and deficiencies, defining capacities and taking of all other actions necessary to provide a safe environment in accordance with Applicable Laws and Good Industry Practice.
- d. Establishment of design parameters as per relevant codes, carrying out all requisite engineering surveys & investigations, engineering designs, drawings, technical specifications, bill of quantities etc., to arrive at executable and implementable parameters.
- e. Preparation of layout along with high level MEP systems description & Fire safety measures.
- f. Prepare detailed civil estimates based on SOR.
- g. Project structuring options in accordance with the above covering options analysis, risk analysis, review of implementation options. The recommendations shall include:
 - Project structure, contractual obligations, etc.
 - Minimum Development Obligations (MDOs)
 - Roles of stakeholders
 - Implementation plan and framework

IV. Time Frame & Deliverables

The time frame and deliverables are outlined below:

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S. No.	Deliverables	Time (T is the date of issue of Work Order(s))
1	Completion of site visits & progress monitoring for the sanctioned food processing units as detailed in Work Order(S)	T+7 days
2	Submission of reports as per the format of APUIAML	T+10 days

The comments / suggestions made on review of the report will be incorporated and submitted within three days. The agency or its representatives are to be available to APUIAML or respective authorities whenever required upon prior notice.

V. Payment Schedule:

Under this assignment the consultant shall quote the professional fee as mentioned Financial Quote for each project under the given scope. The L1 quote shall be the selected consultant for the same.

- a) The payment to the selected consultant shall be made on back-to-back basis subject to realization of payments by APUIAML from APFPS.

VI. Required Team Composition

S. No.	Position	Educational Qualifications	Experience	Responsibilities
1	Team Leader	Graduate Diploma/Graduate Degree in Civil Engineering	10 years relevant experience in consultancy and advisory assignments in Food Testing Laboratories. Should have experience & capacity including preparation of plans / reports.	He/ She will lead, co-ordinate and supervise the consultancy team for delivering the assignment in a timely manner as mentioned in this RFP. He/she shall lead the team in preparation of the reports in discussion with the APUIAML & Client id required. He/she shall be responsible for coordination with the client on all aspects of the assignment. He/she shall be present for all meetings with the client and the stakeholders. He/she shall

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S. No.	Position	Educational Qualifications	Experience	Responsibilities
				not delegate responsibilities except with the prior written approval of the APUIAML.
2	Team Member	B.Arch	5 years relevant experience in consultancy and advisory assignments in Food Testing Laboratories.	He/ She will be responsible to carry out the assignment as per the requirement of Work Order/Project.
3	Team Member	Sr. Consultant	5 years relevant experience in consultancy and advisory assignments in Food Testing Laboratories.	He/ She will be responsible to carry out the assignment as per the requirement of Work Order/Project.

*The CVs of the team as mentioned above shall be submitted during proposal submission.

ToR

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Annexure -1

Format for

FINANCIAL PROPOSAL
[On the Letter head of the Firm]

Date:

The CEO,
Andhra Pradesh Urban Infrastructure Asset Management Limited (APUIAML),
4thFloor, RTC House, Pandit Nehru Bus Station,
Vijayawada-520013, Andhra Pradesh

Sub: FINANCIAL PROPOSAL FOR PROVIDING CONSULTANCY SERVICES FOR “Preparation of Two (2) DPRs towards establishment of NABL Food Testing Laboratories proposed in Tirupati & Vishakhapatnam in Andhra Pradesh under RKVY Scheme”

Sir:

For providing consultancy services for the subject assignment, we hereby submit the following Professional Fee quotation to the APUIAML.

We quote our proposal in terms of INR for whole of the assignment execution as per T&C of clause V above as per the Schedule of Payment:

Project	Professional Fee	
<i>Preparation of Two (2) DPRs towards establishment of NABL Food Testing Laboratories proposed in Tirupati & Vishakhapatnam</i>	Rs.	INR
Total	Rs.	INR (In words:)

And this is inclusive of transport, printing and stationery and all other expenses except GST towards our Professional fee for the subject assignment to be paid as per payment schedule specified in this TOR.

We shall abide by the above quote, terms and conditions of this TOR, if APUIAML selects us as the Consultant for this particular assignment.

We also understand that, in case any difference between the quoted amount in words and figures, the quote in words will be taken as final.

We agree that this offer shall remain valid for a period of one hundred and eighty (180 days) from the Proposal Due Date or such further period as may be mutually agreed upon.

Yours faithfully,

(Signature of Authorized Signatory)

(Name, Title, Address, Date)

Note: The financial proposal to be submitted strictly as per the above format. Noncompliance to the above format shall disqualify the firm’s proposal