

Andhra Pradesh Urban Infrastructure Asset Management Limited

Reg. Off: 4th floor NTR Administrative Block, Pandit Nehru Bus Station Vijayawada 520013

CIN: U65999AP2016PLC103663

SCOPE OF WORK FOR SUPPLY OF SECURITY SERVICES TO APUIAML AT VIJAYAWADA DURING THE PERIOD FROM 01-11-2021 TO 31-10-2022

APUIAML is looking for engagement a Contractor (Security Agency) who can provide two Security Guards for vigilance at all times at the premises of APUIAML (situated at 4th Floor, NTR Administrative Block, Pandit Nehru Bus Stand Arrival Block, Vijayawada, A.P.), for round the clock security during the period of one-year engagement from 1.11.21 to 31.10.22. The said premises is being shared by APMIDCL along with APUIAML, accordingly a tripartite agreement would be required to execute amongst APUIAML, APMIDCL and the Contractor (Security Agency), as one 50% of the total bill would be shared by APMIDCL Overall responsibility of the Security of the APUIAML premises would be of Contractor (Security Agency)

- The concerned Security Guards will be stationed outside the office gate (which is situated at NTR Administrative Block, Pandit Nehru Bus Stand Arrival Block, Vijayawada, A.P.), during the working days & hours, and for non-working days/hours, he will be stationed inside the office gate on the 4th Floor
- The above requirement shall be reviewed by the Contractor (Security Agency) and APUIAML along with APMIDCL jointly and any suggestions for the increase or decrease of number of security guards and their working hours, shall be mutually discussed and decided as per the requirements of APUIAML. The Contractor shall provide full co-operation to APUIAML in this regard
- The Security Guards on duty will maintain the necessary registers (such as visitors & material movement register, handover & takeover register, any other registers as per statutory requirements of APUIAML & APMIDCL) and will not allow any unauthorized person to enter the Premises at any point of time, during the Term

GENERAL TERMS & CONDITIONS FOR SELECTION OF THIRD-PARTY AGENCY:

- Please do mention a fixed monthly fee (keeping in view to adhere Minimum Wages prescribed by the Government of AP) towards the above scope of work. The Fee shall include all the expenses incurred by the Contractor towards wages, ESI & PF contribution, bonus and other dues payable to the workers/personnel and government authorities to carry out all the Services. APUIAML shall not be liable to make any other payment in connection with the Security Services entrusted to the Contractor.
- as the premises has two occupants, the amount of the guards will be shared by both the companies APUIAML and APMIDCL on 50:50 ratio and agreement will be done Tripartite Agreement. accordingly, please send the quote for round the clock security and charges divided by two companies, as explained above
- No extra charges will be paid if the same is not specified in the quote
- Payment will be made either through cheque or RTGS post submission of invoice
- Selected Third Party Agency will raise monthly Invoice on:
Andhra Pradesh Urban Infrastructure Asset Management Limited
4th Floor, NTR Administrative Block, Pandit Nehru Bus Station
Vijayawada - 520 013
GST No.: 37AAOCA6442P1ZY

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Please submit your Quote (on or before 3 pm of October 19, 2021) in a sealed envelope at the address given below or by way of mail to surendra.akiri@apurban.in with a cc to harish.nawani@apurban.in and sankar.modugula@apurban.in,

Mr. Surendra Akiri
Administration Department
Andhra Pradesh Urban Infrastructure Asset Management Limited
4th Floor, NTR Administrative Block, Pandit Nehru Bus Station
Vijayawada - 520 013

For any clarification on the, may please be contact to Mr. Surendra Akiri (Mobile No. 9014302676)

-:DISCLAIMER:-

The final decision to award contract shall at all times reside with APUIAML. APUIAML Management keeps the full right:

- (a) to take all decision in respect of the Bidding Process for selection of the Third-Party Agency
- (b) Not to disclose with anyone the reasons for rejection/ selection of any quote
