MANPOWER REQUIREMENT NOTIFICATION (MRN)

UNDER Food and Enterprise Development Division of APUIAML

For Tourism CBDD Projects- PDMC

(Position Ref. No. 2)

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| **S. No.** | **Particulars** | **Description** |
| **1** | **Position** |  Civil Engineer |
| **2** | **No. of Position** |  Two (02)  |
| **3** | **Proposed Grade** | Officer/ Senior Officer  |
| **4** | **Mode (Consultant /****Employee)** | Project Associate |
| **5** | **Academic / Professional Qualifications** | * Graduate/ Post Graduate in Civil Engineering from reputed institutes.
* Preference shall be given to candidates from Premier Institutions
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| **6** | **Post qualification****experience** **(Specific** **requirement)** | * 3–5 years of experience as a site engineer, preferably in tourism, hospitality, or any infrastructure projects.
* Proven experience in managing on-site construction activities, including tourism-specific features like heritage preservation, eco-tourism facilities, or visitor centres.
* At least 1-2 Years working experience in/with Government organizations, multilateral organisations would be desirable.

**Technical Skills*** Strong working knowledge of MS Office is mandatory
* Knowledge in Auto Cad.
* Knowledge of Civil Estimates, BoQs preparation etc as per the SSR
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| **7** | **Reporting to** | F&ED Head /DH |
| **8** | **Salary / Fee range** | As per Industry Standards |
| **9** | **Other expectations** | * + Flexibility in working hours depending on urgency of work / delivery timelines
	+ Flexibility in traveling
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| **10** | **Scope of Work** **(If taking for more than a project, then write Project wise SoW)** | * Supervise/inspect daily construction and site activities to ensure work is performed as per approved designs, specifications, quality & safety standards, environmental guidelines, local building codes etc
* Coordinate with contractors, sub-contractors, and labour teams to maintain workflow and resolve on-site issues. Work **closely with architects, planners, and designers** to implement tourism-specific features such as pathways, visitor facilities, landscaping, or eco-friendly installations
* Identify and rectify defects or discrepancies in construction quality.
* Manage and monitor civil, structural, electrical, and mechanical works involved in the project.
* Act as the point of contact between the site and project management team.
* Prepare daily, weekly, and monthly progress reports, ccommunicate progress, challenges, and updates effectively to Project Manager
* Assist with local authorities for permits, clearances, and compliance matters.
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| **11** | **Core Skills** | * Excellent oral and written communication skills
* Report writing/data analysis /Presentations experience
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| **12** | **Gender specific, if any** | Neutral |
| **13** | **Location** | Ahobilam/Nagarjuna Sagar or any other site locations with in Andhra Pradesh/India |
| **14** | **Any other point, you would like to mention** |  It is desirable that the candidates would have prior experience of working with government.  |

**Note: Apply for the above said position through Standard CV Format (available at our website: [www.apurban.com/careers.php](http://www.apurban.com/careers.php)) along with detailed CV and send at: jobs@apurban.in (properly mention position name in subject line)**